

Great Lakes Assessing - Linda Monroe

Ellsworth Township

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### **Ellsworth Township Parcel Division Application**

Please answer all questions and include all attachments. Incomplete applications will not be processed.

When a parcel is less than 40 acres, approval for a land division is required before it is sold and not just a property line adjustment (see 102 e & I).

This form is designed to comply with Sec. 108 and 109 of the Michigan Land Division Act (formerly the subdivision control act PA 288 of the 1967 as amended, particularly by P.A. 591 of 1996 and P.A. 87 of 1997. MCL S60 et. seq.)

#### **Minimum split for Ellsworth Township must be one acre.**

**1. Property Owner Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone #: ( ) \_\_\_\_\_ - \_\_\_\_\_

**2. Applicant Information (if not property owner):**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone #: ( ) \_\_\_\_\_ - \_\_\_\_\_

**3. Location of Parent Parcel to be Split:**

Address: \_\_\_\_\_  
Road Name: \_\_\_\_\_  
Parent Parcel Property I.D. #: \_\_\_\_\_  
Legal Description of Parent Parcel: \_\_\_\_\_  
\_\_\_\_\_

Name of City, Township or Village: \_\_\_\_\_

Zoning Designation (circle): R RR AR FR C-1 C-2

**4. Proposed Division:**

- A. Number of New Parcels: \_\_\_\_\_
- B. Intended Use (residential, commercial, Ag, etc.): \_\_\_\_\_
- C. **Boundaries must be made by a Certified Surveyor:** \_\_\_\_\_
- D. **Proposed Access:**

Frontage on existing public road? Road Name: \_\_\_\_\_

- New public Road? Please provide legal description. \_\_\_\_\_
- New private road? Please provide legal description. \_\_\_\_\_
- Recorded easement? Please provide legal description. \_\_\_\_\_
- Shared driveway? Please provide legal description. \_\_\_\_\_

E. Attach a legal description for each new parcel.

5. **Are future land divisions being reserved?** Yes \_\_\_\_\_ No \_\_\_\_\_

For Whom? \_\_\_\_\_

(Make sure your deed includes both statements as required in Section 190 (3) and 109 (4).

6. **Development site limits. Please complete the following.**

Does any parcel have lake or river frontage Yes \_\_\_\_\_ No \_\_\_\_\_

Does any parcel include a wetland Yes \_\_\_\_\_ No \_\_\_\_\_

Is any parcel located in a flood plain? Yes \_\_\_\_\_ No \_\_\_\_\_

Does nay parcel have slopes 25% or greater? Yes \_\_\_\_\_ No \_\_\_\_\_

7. **Require Attachments:**

**A. A Survey map with an accurate legal description of the proposed division of the parent parcel showing the following:**

- (1) Current boundaries of the parent parcel as of March 1, 1997 and all divisions made after March 31 1997:
- (2) The proposed land division (s) and boundary dimensions:
- (3) Existing and proposed road easements and easements from each parcel to public utility facilities:
- (4) All existing improvements (buildings, structures, well septic) and
- (5) All features checked in item 6 above.

- B. Approval from the County Road Commission or MDOT for each proposed new road or road easement. At the time a building permit is applied for, a driveway permit is required.

County Official \_\_\_\_\_ Title \_\_\_\_\_

State Official \_\_\_\_\_ Title \_\_\_\_\_

C. A copy of the reserved division rights in the parent parcel.

8. Describe any existing improvements (structures, well, septic, etc) on the parent parcel or indicate none.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Affidavit:

We declare that the statements and information submitted in this application are in all respects true and correct to the best of our knowledge. We agree to comply with the conditions and regulations provided with this parent parcel division. We give permission for officials of the county to State of Michigan to enter the property for purposes of inspections. We understand that this is only a parcel division which conveys only contain rights under the applicable local land division ordinance and the State Land Division act and does not include any representations or conveyance of right in any other statute, building code, zoning ordinances, deed restrictions or other property rights. We understand that local zoning and ordinances and state acts change from time to time. If changed, the divisions made here must comply with the requirements in effect at the time of division unless deeds representing the approved divisions are recorded with the Register of Deeds or the division had been issued a building permit and built upon before the changes to the laws are made.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owners Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(Reviewers Action (Office Use Only))**

Approved: Yes \_\_\_\_\_ No \_\_\_\_\_ Conditions, if any: \_\_\_\_\_

Denied: Reasons – cite Section (s): \_\_\_\_\_

Township Official Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The charge is \$100.00 upon completion.**

**Make payments to Forest Township**

**SITE AND PLOT PLAN:** To be completed by applicant.

1. Indicate North in arrow circle diagram.
2. Indicate lot/land depth and width in feet. May be obtained from deed or survey of property or tax description.
3. Measure distance in feet from left or right side lot line to approximate center of new building. Also we need to have the distance in feet from the nearest crossroad to approximate center of new building.
4. Indicate road name and address the building will "front" on. If driveway is off from a different road, please give the road name and the distance in feet from the nearest crossroad to the center of driveway.
5. Draw in driveway, house, other buildings and other landmarks.
6. What power company will be providing you with electricity? \_\_\_\_\_
7. Signature of applicant indicates information is accurate.

Signature: \_\_\_\_\_

